

# 12th EURAMET General Assembly Week Programme and Information

28 May to 1 June 2018  
Bucharest, Romania



## CONTENT

1. Time schedule
2. Participants in the meetings
3. Venue
4. Participation fee & Payment methods
5. Accommodation
6. Visa & Invitation letters
7. Contact us

### 1. Time schedule

Time	Monday 28 May 2018	Tuesday 29 May 2018	Wednesday 30 May 2018	Thursday 31 May 2018	Friday 1 June 2018	
8h		Registration	Registration	Registration		
9h		GA Plenary Session Start 9h00	GA Plenary Session Start 9h00	Symposium Start 9h00	EMPIR Committee Start 9h00	
10h						
11h		Coffee	Coffee	Coffee	Coffee	
12h		GA Plenary Session	GA Plenary Session	Symposium	EMPIR Committee	
13h	13h00 Registration and snacks	Lunch: 13h00	Lunch: 13h00	Lunch: 13h15	Lunch: 13h00	
14h	GA Delegates Only Start 14h00	GA Plenary Session Start 14h15	Research Council Start 14h15	TCC Workshop Start 14h15	EMPIR Committee Start 14h30	Lab visits to be determined
15h						
16h	Tea	Tea	Tea	Tea		
17h	GA Delegates Only	GA Plenary Session	Research Council	TCC workshop	EMPIR Committee	Lab visits to be determined
18h			18h30 Bus transfer to Dinner			
19h	Welcome reception		Dinner time to be determined			
20h						
21h						
22h						

# 12th EURAMET General Assembly Week Programme and Information

28 May to 1 June 2018  
Bucharest, Romania



## 2. Participants in the meetings

	GA Working Session Delegates Only <sup>1)</sup>	GA Plenary Sessions	TCChairs', TG & WG Convenors' Workshop	Symposium	EMPIR Committee Meeting	Research Council Meeting
BoD Members	x	x	x	x		
Delegates	x	x		x		
TCCs, TG & WG Convenors		x	x	x		
EMPIR Committee Members				x	x	
Research Council Members		x		x		x
Invited Guests						
• Liaison Organisations		x		x		
• Advisors to Delegates		x		x		
• Guests		x		x		

<sup>1)</sup>Only 1 Representative per country (registered Delegate or Alternate).

## 3. Venue

All meetings will take place at **Hotel Radisson Blue**. For details, please see document 'Information from host'.

The venue for the Welcome Reception will be announced in due time.

## 4. Participation fee & Payment methods

### Participation fee

1 day: €85,00

2 days: €170,00

3 days: €255,00

4 days: €340,00

5 days: €425,00

Please note: There will be no fee for the Welcome Reception on Monday, 28 May 2018.

### Payment methods

- in Euro by bank transfer
- in cash at the registration (only in Euro)
- payment in USD by bank transfer is possible
- payment by credit card is not possible

Pro-forma invoices for the registration fee will be made out by the local host, INM, and will be send to participants after the registration deadline at latest.

For any questions about the participation fee, please contact the local host (see 7. Contact Us)

## 12th EURAMET General Assembly Week Programme and Information

28 May to 1 June 2018  
Bucharest, Romania



### 5. Accommodation

Hotel reservations have to be made directly with the Hotels.

Prereservations have been arranged with the following hotels:

- Radisson Blu Hotel
- Park Inn by Radisson Bucharest Hotel & Residence

Booking deadline is **28 April 2018**.

For details and reservation links, please see document 'Information from Host'.

### 6. Visa & Invitation letters

For formal invitation letters , e.g. for visa, please contact Jutta Bender (see Contact Us, below).

### 7. Contact us

For further information, please contact:

Programme & Registration,  
Invitation Letters

Jutta Bender  
EURAMET Secretariat  
Phone: +49 531 592 1960  
[registration@euramet.org](mailto:registration@euramet.org)

Hosting Organisation for Logistics,  
Location, Travel

Irina Stan  
E-mail: [irina.stan@inm.ro](mailto:irina.stan@inm.ro)