

## **1. General information**

Due to several events taking place in the middle of January in Berlin, we recommend that you make your hotel reservation as soon as possible.

A limited number of rooms has been reserved at Wyndham Berlin Excelsior and Hotel Carmer16, nevertheless bookings are subject to availability of rooms. Please note the reservation codes and the deadlines.

## **2. Hotels with preservation for the Directors' Workshop**

### **Hotel Wyndham Berlin Excelsior**

Hardenbergstr. 14  
10623 Berlin

Phone: +49 30 61 08 19 410

Fax: +49 30 31 55 1002

E-mail: [reservation.berlin@grandcityhotels.com](mailto:reservation.berlin@grandcityhotels.com)

Code for hotel booking: Empir

Deadline for bookings: 18<sup>th</sup> December 2016

Rates:

€118,00 for single room.

The rate is per night and includes breakfast; it does not include local tax (€3,00/night).

The rate is only valid until the reservation deadline.

Conditions for cancellations: rooms can be cancelled free of charge 7 days before arrival.

For cancellations after this deadline 90% of the rate will be charged.

### **Hotel Carmer 16**

Carmer Str. 16  
10623 Berlin

Phone: +49 30 311 005-00

Fax: +49 30 311 005-10

E-mail: [info@hotel-carmer16.de](mailto:info@hotel-carmer16.de)

Internet: [www.hotel-carmer16.de](http://www.hotel-carmer16.de)

Code for hotel booking: Euramet

Deadline for bookings: 6<sup>th</sup> January 2017

Rates:

€79,00 for single room, €99,00 for double room.

The rate is per night and includes breakfast; it does not include local tax (€3,00/night).

The rate is only valid until the reservation deadline.

Conditions for cancellations: rooms can be cancelled free of charge 2 days before arrival. For cancellations after this deadline 80% of the room rate will be charged.

### 3. Further hotels close to the venue

Name	Address	Phone ++49 (30)	Room Rates/ incl. breakfast*	
Arktur City Hotel <a href="http://www.arktur-hotel.de">www.arktur-hotel.de</a>	Otto-Suhr-Allee 74, 10585 Berlin	348 069 – 0	from 60,00 €	10 minutes walk to PTB (850 m)
Novum Hotel Gates <a href="http://www.hotel-gates.com">www.hotel-gates.com</a>	Knesebeckstr. 8, 10623 Berlin	800 600 80 81 (from Germany)  00800 1252 1252 (International)	from 70,00 €	15 minutes walk to PTB (1,2 km)
Econtel Hotel <a href="http://www.amber-hotels.de/berlin-charlottenburg">www.amber-hotels.de/berlin-charlottenburg</a>	Sömmeringstr. 24-26, 10589 Berlin	34 681 – 047	from 70,00 €	15 minutes by bus no. X9 to “Ernst-Reuter-Platz”
Novotel Berlin am Tiergarten <a href="http://www.accorhotels.com">www.accorhotels.com</a>	Straße des 17. Juni 106 - 108, 10623 Berlin	600 350	from 80,00 €	15 minutes walk to PTB (1,3 km)
Hotel Otto Berlin <a href="http://www.hotelotto.com">www.hotelotto.com</a>	Knesebeckstr. 10, 10623 Berlin	54 71 00 80	from 80,00 €	15 minutes walk to PTB (1,2 km)
Adrema Hotel <a href="http://www.hotel-adrema.de">www.hotel-adrema.de</a>	Gotzkowskystr. 20/21, 10555 Berlin	34 34 73 300	From 100,00 €	20 minutes walk to PTB (1,4 km) or take bus no. 245 to „Dovebrücke“

\*room rates are approximate rates.

Other hotels for example at [www.hrs.com](http://www.hrs.com) or [www.berlin.nethotels.com](http://www.berlin.nethotels.com)